

Please read and initial to indicate your understanding and agreement:

_____ Program fee is monthly. Payments must be made to Meraki Recovery Housing management. Failure to pay program fee can and will result in a move out. Provided a client departs sober, gives a 30 day notice and is in good standing (packs and carries his/her belongings the day he/she departs, washes and places linen back on his/her bed, cleans his/her respective living area, does not return to premises without permission, etc) he/ she is likely to receive a refund of any over payment, anything less will result in a pro-rated refund or no refund at all. All refunds are given at the discretion of Meraki Recovery Housing management. Departing residents must allow at least 14 days for the processing of any refund.

_____ I realize that the Meraki Recovery Housing sober home for which I am applying for residency requires complete abstinence from drugs and/ or alcohol. Any use of drugs or alcohol is strictly prohibited and will result in an immediate move out from our residence. Disruptive and/or discourteous behavior within our residence or community will not be tolerated and can/ will result in a move out. By initialing/ signing, I acknowledge agreement to the terms stated, and hereby waive my right(s) to normal due process afforded by law.

_____ I have read all the material on this application and answered each question honestly. I agree to be %100 percent abstinent from drugs and/ or alcohol and I have a sincere desire to achieve comfortable recovery from substance use disorder without a reoccurrence of use. Any questions I may have had were answered to my satisfaction.

Signature _____

Date _____

Witness _____

The following terms and agreement are to be read and fully understood by the undersigned resident of Meraki Recovery Housing LLC.

_____ 1. Meraki Recovery Housing LLC is providing the signed resident _____ a place to reside in their sober living facility located at _____.

_____ 2. I agree to pay a program fee for the premises on the first day of each month in the amount of \$ _____ in addition to a \$25 monthly supply fee. Meraki Recovery Housing LLC retains the right to adjust the program fee within 30 days of notice. If the program fee is not received by the 5th of the month a \$25.00 penalty will be charged.

_____ 3. I agree to provide to Meraki Recovery Housing LLC a processing fee of \$250 prior to moving in. I fully understand that the processing fee is refundable only if the following conditions are met.

- a) Completes 6 months residency
- b) Gives a 30 written advance notice of moving date
- c) All possessions are removed and living area is left clean and without damage

If I am removed from housing for any reason or these conditions are not met I understand that my processing fee will not be refunded. Refunds will be processed within 14 days of move out.

_____ 4. I understand that I will live in the facility under the agreed upon contractual terms and rules as provided and explained, and Meraki management may terminate my residency at any time.

_____ 5. Meraki Recovery Housing LLC is providing a sober living home only and does not provide any counseling, nor restrict me from making my own personal choices as long as they do not violate the house rules or the resident agreement.

_____ 6. Meraki Recovery Housing LLC will provide housing in normal condition, and shall not be held liable by for any injury or loss to myself, or my belongings. I agree and acknowledges that Meraki Recovery Housing is not responsible for any injury or accident and I will forever hold harmless Meraki Recovery Housing LLC unless said provider is negligent in the cause of the loss.

_____ 7. I understand that Meraki Recovery Housing LLC, carries only insurance to cover the dwelling and business assets located in the dwelling.

_____ 8. I agree to immediately notify Meraki Recovery Housing LLC in writing of any incident resulting in injury or loss. This will include a full accounting of the incident details.

_____ 9. I agree to having a criminal background check completed.

_____ 10. This agreement is for the term of six months beginning on _____

Meraki Resident home placement_____

Signed and dated

Resident_____ Date_____

Resident printed name_____

Meraki Recovery Housing LLC_____ Date_____

Meraki management printed name_____

General House Rules/ Requirements/ Guidelines

You are in a sober living program/ environment . Your success and continuance in this program/ environment is dependent upon your consistent good behavior and cooperation. Disruptive and/or discourteous behavior will not be tolerated. Any contact with illegal drugs and/ or alcohol or any violation of any of the following Rules and Guidelines can/ will result in a move out. Your initials and signature indicate your understanding and agreement.

1. Consumption or possession of beverage alcohol in any form is strictly prohibited.
2. Use or possession of illegal drugs in any form is strictly prohibited.
3. Use and/or possession of drugs and/or alcohol will result in immediate discharge. If discharged for drugs and/ or alcohol the resident agrees to leave the premises immediately and not return for any reason whatsoever, without permission from the House Manager or Meraki management.
4. Misuse of medication is grounds for a move out.
5. Residents must keep prescription medications in a locked box.
6. Residents are required to submit to a drug and alcohol screen/ test at any time (24/7) if it is requested. A refusal and/or failure to provide an adequate sample will be treated the same as a positive test result. Any attempt to cheat / circumvent the test will result in a move out.
7. Dishonesty and stealing are prohibited. If caught you can/ will be required to move out.
8. Weekly attendance of 3 recovery meetings is required (AA/NA meetings, church services, support groups, therapist, life recovery...)
9. Residents are required to complete 30 hours per week of work, treatment, volunteer work or schooling or a combination of any of these, as long as it adds up to 30 hours.
10. Smoking is only allowed in the outside back patio area.
11. Meraki Recovery Housing is NOT responsible for a residents personal items/ belongings. Residents are responsible for the security and safekeeping of their belongings. Residents must pack and carry their belongings when they depart from the home.
12. If for any reason personal belongings are left behind after moving out of the home or being discharged, the resident must then contact the House Manager or Meraki management to arrange retrieval /disposal of their belongings. Meraki Recovery Housing will store personal belongings for up to 60 days after move out date.

- 11. Disruptive or discourteous behavior will not be tolerated and can/ will result in a move out.
- 12 Overnight guests are strictly prohibited.
- 13. Guests are not permitted beyond curfew hours and are only permitted in the common area.
- 14. Curfew hours are 11:00pm Sunday - Thursday and 12:00am Friday and Saturday (if a job or meeting conflicts with curfew they must be pre-approved by the house manager). Failure to return to the house on time can / will result in a move out.
- 15. House meetings are held on Sunday evening and are mandatory.
- 13. Residents are allowed in their bedroom only unless invited and accompanied by the resident who's bedroom it is.
- 17. Residents are expected to keep their room and the house tidy as well as complete an assigned weekly chore. Chores are to be completed twice a week- Mondays and Thursdays. residents are expected to make their bed daily, not have clothes on the floor and to clean up after themselves. Kitchen must be cleaned up after each use.
- 18. Overnight/weekend passes must be requested by filling out a pass request and turned in 24 hours in advance. Overnight/weekend passes must be approved and signed off on by house manager and Meraki management. Meraki Recovery Housing management may deny a pass at any time for any reason.
- 19. Residents with a vehicle must provide proof of a valid drivers license, insurance and have current tabs in order to keep the vehicle on Meraki property. Any inoperable vehicle must be moved off the premise. All Residents must park their vehicles in the driveway (no street parking) and are expected to work together at arranging cars in the order they need to leave. Each resident can have one car on the premises. Guests should street park except when prohibited.
- 20. Residents are responsible for lawn and snow maintenance.
- 21. Extension cords are not allowed per city ordinance.
- 22. Residents agree to abide by house rules posted on the bulletin board.
- 23. No gambling of any type is permitted on the residence.
- 24. Residents must remain law abiding at all times.
- 25. Be accountable, responsible and communicate with your other residents and Meraki management to avoid conflict.
- 26. Any acts of violence or putting hands on anyone is strictly prohibited on the property and will result in immediate move out.
- 27. A violation of any one of the rules or guidelines can/ may result in a move out.

Resident_____ Date_____

Manager_____ Date_____

Drug Screen / Test Permission;

I, _____, understand that I can be tested for drugs and/or alcohol at any time, for any reason, per my resident agreement with Meraki Recovery Housing LLC. I am aware and have full knowledge that the person(s) administering the test(s) are my peers and not medical personnel. I am also aware that if I test positive, refuse compliance or attempt to cheat/ circumvent the test in any way, I will be required to move out of Meraki Recovery Housing and agree to leave the premises immediately. My signature below indicates my understanding and consent.

Resident _____ Date _____

Manager _____ Date _____

Return to use Plan;

If Resident provides a positive drug test or breathalyzer test, fails to comply with testing or if Resident returns to use the Resident agrees to immediately transport to detox (or a safe alternative), complete a treatment assessment, and comply with assessment recommendations.

_____ Resident

_____ Manager

Return to use Notification;

I give Meraki Recovery Housing staff permission to contact;

Name _____

Phone number _____

in the event that I am removed from the house for any reason including a positive test or reoccurrence of use.

_____ Resident

_____ Manager

Date _____

Meraki Recovery Housing

Residential Agreement Addendum

Addendum option for program fee payment

Page 4 of your residential agreement reads;

I agree to pay a program fee for the premises on the first day of each month in the amount of _____. If the program fee is not received by the 5th of the month a \$25 penalty will be charged. If the program fee is not received by the tenth of the month, move out proceedings may be started.

This addendum offers the option to make 2 payments a month as follows;

_____ I agree to pay _____ of my monthly program fee on the 1st of the month in addition to my \$25 supply fee for a total of _____. I agree to pay the second payment of _____ on the 15th thus paying the entire monthly program fee by the 15th of the month.

_____ I understand that this option does not allow for a grace period and that payments must be made by midnight on the first and 15th. Failure to make payments on time will result in immediate move out.

Name _____ Date _____

Resident signature _____ Date _____

Meraki management signature _____ Date _____



Statement of Recovery Resident Bill of Rights

As a member of this MASH Certified Sober Home you have rights that the residence staff will safeguard during your stay. You have a right to:

1. An environment that supports your recovery.
2. An environment that is safe and free from alcohol and other mood altering chemicals.
3. Be free from verbal and physical abuse.
4. Be treated with dignity and respect.
5. To be fully informed of expected recovery goals.
6. Be actively involved in achieving your recovery goals.
7. All good faith efforts to protect of your privacy and anonymity throughout your stay.
8. Have access, while living in the residence, to other community-based support services as needed.
9. Be referred to appropriate services upon leaving the residence if necessary.
10. Retain personal property that does not jeopardize your or others' safety or health.
11. File a complaint to the owner/operator or other oversight organization (e.g., MASH) without fear of retaliation and to have the complaint addressed within a reasonable amount of time.
12. Be fully informed before changes occur in these rights and responsibilities as well as to changes in policies and procedures should they occur.
13. Not to be required to perform services for the residence, which are not included in the usual expectations for all residents.

I have been informed of my rights as listed above.

Print Name: _____

Signed: _____ Date: _____